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| **PROJECT NAME:** | **P32: Greenhouse Gas Carbon Emissions Calculator for Rail vs Road.** | | |
| **STUDENT NAME:** | **Marco Giacoppo** | | |
| **STUDENT ID:** | **104071453** | **WEEK # (& dates covered):** | **Week 5 (26/08/2024 – 30/08/2024)** |

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| **TASKS** | **STATUS** | **TIME SPENT** | **ACTION ITEM/NOTE** |
| Attended the seminar | Completed | 1 hour |  |
| Meeting with supervisor and talked about updates | Completed | 30 minutes |  |
| Finish up Sprint 1 | Completed | 3 hours |  |
| Had a meeting with most of the team member | Completed | 2 hours |  |
| Another meeting with supervisor and unit convenor | Completed | 45 minutes | Our client cancelled on us, so we had a meeting regarding this |
| Had a discussion on which new topic we’re going to choose | Completed | 1 hour |  |
| **TOTAL WEEKLY TIME SPENT** |  | **8 hours 15 minutes** |  |

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| **TASKS PLANNED FOR NEXT WEEK** | **EXPECTED COMPLETION** |
| Get most of the things planned again from the beginning | End of week 6 |
| Change everything we have right now (slideshow, diagrams, confluence, Jira) to follow the new topic | End of week 6 |

**Summary/weekly reflection for Week #:**

* *Attended the seminar and have some ideas on what to do.*
* *Meeting with supervisor regarding what to do because we haven’t had an answer from the client.*
* *Discussed with team on how to do the assignments even without a client meeting.*
* *Had an urgent meeting on Thursday regarding client cancellation.*
* *Now we need to re-do all the stuffs we’ve had and gathered from the previous topic (Carbon Emission Calculator).*